

2017 SELAH COMMUNITY DAYS

FOOD or GAME VENDOR APPLICATION

Name of Organization: _____

_____ Local Non-profit Organization Food/Game (\$100 deposit [**exempted for sanctioned school district club or activity**], 10% of gross per space)

1 - 20amp circuit provided

_____ Commercial Vendor (\$200 deposit, 20% of gross, \$200 minimum)

1 - 30 amp circuit provided

_____ Designated 50amp circuit \$75.00 additional charge

Name of Contact Person: _____

Address: _____

Phone: 1) _____ 2) _____

Next Years Contact: _____ Phone# _____

Next Years Address: _____

We want our location for Friday, 19th _____ Saturday, 20th _____ Sunday, 21st _____
(Check all that apply)

Vendor Activity/Food Product(s) **BE SPECIFIC:** _____

It is the policy of Selah Community Days to allow only one (1) vendor any unique primary food item or activity. Preference is given to the vendor that has successfully offered that item/activity in the past. Multiple vendors may sell basic food/drink items.

Does your booth need electricity? _____ No _____ Yes 20amps _____ 30 amps _____ 50amp _____

There is a limited availability of electricity in the park. Extension cords up to 50 ft must be 14 gauge or heavier, cords 50-100 ft must be 12 gauge or heavier and cords over 100 ft must be approved by park chairman before using. Thirty-amp concession units must have cords that meet specifications; booths requiring additional electricity will be charged an additional fee.

Approximate size of booth/area: _____ feet x _____ feet

Booth Location: Organizations that participated last year are given first choice on their previous booth location. Please indicate if you want to stay at your previous location or move to a new location. Request will be considered on an individual basis. SAME _____ NEW _____

Selah Fire Department requires all booths which have a heat source must have an approved 2A40BC or 3A40BC (at a minimum) fire extinguisher within their booth during occupied hours. Fire extinguishers either must have been purchased within the last 12 months, or have been inspected and serviced by qualified personnel within the last 12 months. The needle on the extinguisher gauge must be in the green area. Proof of purchase date (purchase receipt) or inspection tag will be required. The fire inspector will be on site Friday afternoon and Saturday morning. Please check your fire extinguisher for compliance prior to arrival.

Agreement:

I understand that my organization will be held accountable for the unfavorable actions of any of our members. The organization named herein: here-by indemnifies and holds harmless the SCDA and City of Selah and their officers/employees, from any claim or demand for personal injury, death or property damage, which arises in connection with our participation in Selah Community Days. Our organization has the appropriate insurance naming SCDA as an additional insured and a copy is enclosed with our application. Our organization agrees to pay SCDA the appropriate percentage of gross sales that we receive, by the end of this event. I certify that I have read all rules and guidelines for the SCDA event as enclosed and agree to abide by them _____ (initial). My signature indicates my understanding of these rules and a desire to participate. All organization members taking part in this event have been notified of these rules and have agreed to abide by them.

A certificate of insurance must be provided to the Selah Community Days Association with the Selah Community Days Association' & 'City of Selah' named as additional insured before application can be approved.

If you do not remit the required percentage, your deposit will be forfeited and an estimated balance due to SCDA will be assessed with interest and penalties. Failure to correct any deficiencies will result in loss of vendor status for future year(s).

Print Name _____

Title _____

Signature _____

Mail to: Selah Community Days, Park Committee
P.O. Box 783
Selah, WA 98942

or e-mail to vendors@selahdays.org

Thank you,
Gary Green,
Park Chairman

2017 SELAH COMMUNITY DAYS

Park Vendor Rules & Regulations

May 18th – 21st

Thank you for your interest in participating in this year's Celebration

THIS EVENT WILL NOT BE CANCELLED DUE TO WEATHER. If you choose not to attend or participate due to weather, no fees will be returned.

This form needs to be signed & returned with your vendor application prior to its approval. **VENDORS ARE REQUIRED TO SUBMIT A FULL LIST OF ALL PRODUCTS SOLD WHEN THEY SUBMIT THEIR VENDOR APPLICATION.** This can be a general list, such as novelty items, woodcarvings, paintings, etc.; however, **the Committee reserves the right to restrict or refuse the sale of any item that causes litter, graffiti, noise, other disruption, and/or is in our opinion obscene, pornographic, or in otherwise poor taste and not fitting a family event.** Vendor will be notified of **receipt** of their application regarding acceptance to the event. Notification will be by email or by phone. A vendor may cancel this agreement by written notification to the appropriate Booth Coordinator.

CANCELLATIONS POSTMARKED AFTER MAY 1ST, WILL NOT BE REFUNDED

You must initial each line to acknowledge the rules of the event

1. ___ All vendors must submit payment in full with their application. No application will be reserved until approved by the Booth Coordinator. Assignment of vendor space will be at the Booth Coordinator's discretion and the vendor will remain within the space provided.
2. ___ **DO NOT SELL or HAND OUT:** Drug Paraphernalia, Any Material Representing Marijuana Products or other drug products or pipes; ready to use lighters or lighter fluid. Weapons or Replicas of Weapons, Fire Cracker Poppers, Silly String, Rubber Band shooters. Any items that are offensive in any manner including sexual content, foul language, reference to anyone's race, religion, or sexual orientation. **There will not be a warning with regard to the above materials. If you are caught with the above-mentioned items, you will be asked to close your booth immediately might face criminal charges. If you are asked to close your booth, you will have to wait until the close of business that day to tear down your booth**
3. ___ All vendors and activities operating in the City in conjunction with Community Days must be properly registered with the Selah Community Days Association. Vendors and booths are by invitation only and must be pre-approved by the SCDA. Each vendor/organization must have responsible supervision on hand at all times.
4. ___ All vendors must observe all applicable rules & regulations and follow any instructions from SCDA Park committee officials, Police and/or security. SCDA deserves the right to remove any vendor (before or during the event), which does not follow these rules or conform to reasonable standards of good taste and decency.
5. ___ **ALL ELECTRICAL CORDS** need to be provided by the vendor & must meet the following requirements: cords up to 50 feet long must be at least 14 gauge and cords 50-100 feet must be at least 12 gauge.
6. ___ *A certificate of insurance must be provided with the 'City of Selah' & 'Selah Community Days Association' named as additional insured.*
7. ___ *All applicable health permits & licenses are the responsibility of the vendor and must be prominently displayed in the booth at all times.*

8. ___ Booths may be erected at Wixon Park beginning at noon Thursday and must be completed and operational by 10am Saturday. Vehicles are not allowed in the park after 4pm Thurs, 3pm Fri and 10am on Sat. Each vendor should check with the Park Committee representative to confirm location and receive any last minute information before setting up booths. A committee representative will be at Wixon Park on Thursday from noon to 9pm, Friday from 11am to 9pm, Saturday from 7am to 11pm and Sunday from 9am to 6pm.
9. ___ The safety and cleanliness of the area around the booths is the responsibility of each vendor and includes the timely collecting of trash & dumping of receptacles until the booth is dismantled and removed from the park. Health laws and regulations require a trash receptacle inside of the booth(s), at all times.
10. ___ **Selah Fire Department requires all booths which have a heat source must have an approved 2A40BC or 3A40BC (at a minimum) fire extinguisher within their booth during occupied hours. Fire extinguishers either must have been purchased within the last 12 months, or have been inspected and serviced by qualified personnel within the last 12 months. The needle on the extinguisher gauge must be in the green area. Proof of purchase date (purchase receipt) or inspection tag will be required. The fire inspector will be on site Friday afternoon and Saturday morning. Please check your fire extinguisher for compliance prior to arrival.**
11. ___ The vendor agrees to hold blameless Selah Community Days Association, the City of Selah, their employees, officials and principals and expressly releases them from all liability from loss or damage caused to persons or property for any cause whatsoever. Vendor shall indemnify Selah Community Days Association, the City of Selah, and its employees, officials and principals against all liability or expenses arising out of any claim or injury, damage to any person or property, together with all costs in connection with the defense thereto, including attorney's fees.

With your cooperation & support, this year's Selah Community Days Festival will be a success for all involved. Sign and return this form with your application.

Buss. / Org. _____

Owner / Rep. _____

Signature _____

Phone #(s) _____

If you have any questions, you can contact

**Gary Green (Food/Game/Demo Chairman) at 697-4669 or
green.gary57@gmail.com**