



2017 SELAH COMMUNITY DAYS
Kickin' It Up
Park Vendor Rules & Regulations
May 18th – 21st

Thank you for your interest in participating in this year's Celebration

THIS EVENT WILL NOT BE CANCELLED DUE TO WEATHER. If you choose not to attend or participate due to weather, no fees will be returned.

This form needs to be signed & returned with your vendor application prior to its approval. **VENDORS ARE REQUIRED TO SUBMIT A FULL LIST OF ALL PRODUCTS SOLD WHEN THEY SUBMIT THEIR VENDOR APPLICATION.** This can be a general list, such as novelty items, woodcarvings, paintings, etc.; however, **the Committee reserves the right to restrict or refuse the sale of any item that causes litter, graffiti, noise, other disruption, and/or is in our opinion obscene, pornographic, or in otherwise poor taste and not fitting a family event.** Vendor will be notified of receipt of their application regarding acceptance to the event. Notification will be by email or by phone. A vendor may cancel this agreement by written notification.

CANCELLATIONS POSTMARKED AFTER MAY 1st, WILL NOT BE REFUNDED

You must initial each line to acknowledge the rules of the event

1. ___ All vendors must submit payment in full with their application. No application will be reserved until approved by the Booth Coordinator. Assignment of vendor space will be at the Booth Coordinator's discretion and the vendor will remain within the space provided.
2. ___ **DO NOT SELL or HAND OUT: Drug Paraphernalia, Any Material Representing Marijuana Products or other drug products or pipes; ready to use lighters or lighter fluid. Weapons or Replicas of Weapons, Fire Cracker Poppers, Silly String, Rubber Band shooters. Any items that are offensive in any manner including sexual content, foul language, reference to anyone's race, religion, or sexual orientation. **There won't be a warning regarding the above materials. If you are caught with the above-mentioned items, you will be asked to close your booth immediately might face criminal charges. If you are asked to close your booth, you will have to wait until the close of business that day to tear down your booth****
3. ___ All vendors and activities operating in the City in conjunction with Community Days must be properly registered with the Selah Community Days Association. Vendors and booths are by invitation only and must be pre-approved by the SCDA. Each vendor/organization must have responsible supervision on hand at all times.
4. ___ All vendors must observe all applicable rules & regulations and follow any instructions from SCDA Park committee officials, Police and/or security. SCDA deserves the right to remove any vendor (before or during the event), which does not follow these rules or conform to reasonable standards of good taste and decency.
5. ___ **ALL ELECTRICAL CORDS** need to be provided by the vendor & must meet the following requirements: cords up to 50 feet long must be at least 14 gauge and cords 50-100 feet must be at least 12 gauge.
6. ___ **A certificate of insurance must be provided with the 'City of Selah' & 'Selah Community Days Association 'named as additional insured.**

7. **___ All applicable health permits & licenses are the responsibility of the vendor and must be prominently displayed in the booth at all times.**

8. ___ Booths may be erected at Wixson Park beginning at noon Thursday and must be completed and operational by 10am Saturday. Vehicles are not allowed in the park after 4pm Thurs, 3pm Fri and 10am on Sat. Each vendor should check with the Park Committee representative to confirm location and receive any last minute information before setting up booths. A committee representative will be at Wixson Park on Thursday from noon to 9pm, Friday from 11am to 9pm, Saturday from 7am to 11pm and Sunday from 9am to 6pm.

9. ___ The safety and cleanliness of the area around the booths is the responsibility of each vendor and includes the timely collecting of trash & dumping of receptacles until the booth is dismantled and removed from the park. Health laws and regulations require a trash receptacle inside of the booth(s), at all times.

10. ___ **Selah Fire Department requires all booths which have a heat source must have an approved 2A40BC or 3A40BC (at a minimum) fire extinguisher within their booth during occupied hours. Fire extinguishers either must have been purchased within the last 12 months, or have been inspected and serviced by qualified personnel within the last 12 months. The needle on the extinguisher gauge must be in the green area. Proof of purchase date (purchase receipt) or inspection tag will be required. The fire inspector will be on site Friday afternoon and Saturday morning. Please check your fire extinguisher for compliance prior to arrival.**

11. ___ The vendor agrees to hold blameless Selah Community Days Association, the City of Selah, their employees, officials and principals and expressly releases them from all liability from loss or damage caused to persons or property for any cause whatsoever. Vendor shall indemnify Selah Community Days Association, the City of Selah, and its employees, officials and principals against all liability or expenses arising out of any claim or injury, damage to any person or property, together with all costs in connection with the defense thereto, including attorney's fees.

With your cooperation & support, this year's Selah Community Days Festival will be a success for all involved. Sign and return this form with your application.

Business. / Org. _____

Owner / Rep. _____

Signature _____

Phone #(s) _____

Email _____

If you have any questions, you can contact

Gary Green (Food/Game/Demo Chairman)
697-4669 or green.gary57@gmail.com

Barb Petrea (SCDA President) 509-930-0432 or selahcommunitydays@gmail.com

2017 SELAH COMMUNITY DAYS

Local Non-Food Business Demo (*without sales*), Political Initiative or Race & Non-Profit Information/Raffle APPLICATION

Name of Organization: _____

_____ Non-profit Information/Raffle (**free**) - WA Non-Profit # _____ a copy of your current Non-Profit certification must be submitted with this application to receive the fee waiver.

_____ Political Race (**\$75 per space**)

_____ Local Business Demo (*without sales*) (**\$75 per space**)

_____ Non Selah Business Demo (*without sales*) (**\$100 per space**)

Name of Contact Person: _____

Address: _____

Phone # _____ Email _____

Location wanted for Friday, 19th _____; Saturday, 20th _____; Sunday, 21st _____
(Check all that apply)

Activity Description: _____

Please be specific and thorough.

Do you need electricity for your booth: _____ No _____ Yes (amps _____?)

There is limited availability to electricity in the park and the charge for 1- standard plug-in (20amp usage) is \$15.

Approximate size of booth/area: _____ feet x _____ feet.

Booth location will be assigned before Selah Community Days weekend.

Selah Fire Department requires all booths which have a heat source must have an approved 2A40BC or 3A40BC (at a minimum) fire extinguisher within their booth during occupied hours. Fire extinguishers either must have been purchased within the last 12 months, or have been inspected and serviced by qualified personnel within the last 12 months. The needle on the extinguisher gauge must be in the green area. Proof of purchase date

receipt or inspection tag will be required. The fire inspector will be on site Friday afternoon and Saturday morning. Please check your fire extinguisher for compliance prior to arrival.

Agreement:

I certify that I have read all rules and guidelines for the SCDA event as enclosed and that all members of my organization taking part in this event agrees to abide by them. I understand that my organization is accountable for all actions of our members. The organization named herein: indemnifies and holds harmless the SCDA, City of Selah and their officers/employees, from any claim or demand for personal injury, death or property damage, which arises in connection with our organization's participation in Selah Community Days. Our organization has the appropriate insurance naming SCDA as an additional insured and a copy is enclosed with our application. I certify that I have read all rules and guidelines for the SCDA event as enclosed and agree to abide by them _____ (initial). My signature indicates my understanding of these rules and a desire to participate. All organization members taking part in this event have been notified of these rules and agree to abide by them.

A certificate of insurance must be provided to the Selah Community Days Association with the 'Selah Community Days Association & 'City of Selah' named as additional insured before application can be approved.

Print Name _____ **Title** _____

Signature _____

Mail with fee or non-profit# to:

**S.C.D.A Park Committee
c/o Gary Green
P.O. Box 783
Selah, WA 98942**

Thank you,
Gary Green
SCDA Park Chairman

or e-mail to: vendors@selahdays.org